

CASEVILLE PUBLIC SCHOOL MINUTES
January 8, 2020, School Library
Annual Reorganizational Meeting

Superintendent Ewald called the meeting to order.

Pledge of Allegiance

- A. **Nomination for President** Member Grubba nominates Member Siegfried for the office of President. A motion was made by Member Grubba, supported by Member Grates, to close nominations and Member Siegfried be named as President of the Caseville Board of the 2020-2021 school year. 6 ayes, 0 nays, 1 absent.

The meeting was turned over to the new President.

- B. **Nominations for Vice President** Member Yeager nominates Member Grubba for the office of Vice President. A motion was made by Member Yeager, supported by Member Zagorski, to close nominations and Member Grubba be named as Vice President of the Caseville Board for the 2020-2021 school year. 6 ayes, 0 nays, 1 absent.
- C. **Nominations for Secretary** Member Yeager nominates Member Walz for the office of Secretary. A motion was made by Member Yeager, supported by Member Zagorski, to close nominations and Member Walz be named as Secretary of the Caseville Board for the 2020-2021 school year. 6 ayes, 0 nays, 1 absent.
- D. **Nominations for Treasurer** Member Yeager nominates Member Grates for the office of Treasurer. A motion was made by Member Yeager, supported by Member Zagorski, to close nominations and Member Grates be named as Treasurer of the Caseville Board for the 2020-2021 school year. 6 ayes, 0 nays, 1 absent.
- E. **Nominations for MASB Liaison and Huron County School Board – Board of Directors** Yeager nominates Grubba and Yeager (alternate) for the position of MASB Liaison and the Huron County Board of Directors. 6 ayes, 0 nays, 1 absent.
- F. **Nominations for Board Electronic Transfer Oversight Officer:** Yeager nominates Grates for the position of Transfer Officer. 6 ayes, 0 nays, 1 absent.
- G. **Nominations for Political Liaison:** Yeager nominates Grubba for the position of Political Liaison. 6 ayes, 0 nays, 1 absent.
- H. **Appointment of Financial Assistant as ETO (Electronic Transfer Officer):** Yeager nominates Vince Laney for the position of Transfer Officer. 6 ayes, 0 nays, 1 absent.
- I. **Appointment of Member Yeager to HISD Parent Advisory Committee:** Member Grubba nominates Yeager to the HISD Parent Advisory Committee. Motion carried, 6 ayes, 0 nays, 1 absent.

2. Meetings: Member Yeager made a motion, supported by Member Grubba, to hold the meetings on the 2nd Wednesday of the month at 5:30pm in the school library. 6 ayes, 0 nays, 1 absent.

3. Depositories: (Independent Bank – East Michigan and/or Thumb National Bank.) A motion was made by Member Yeager, supported by Member Grates, to designate Thumb National Bank and Independent Bank as depository for all monies in the general fund, payroll fund, student activity fund, cafeteria fund, trust and agency funds, federal funds, and state fund. 6 ayes, 0 nays, 1 absent.

4. Investment: Member Grates made a motion, supported by Member Grubba, to permit the investment of district funds in the Independent Bank – East Michigan, Signature Bank, Chemical Bank, Team One, Thumb National Bank, Cadre Securities, Michigan School District Liquid Asset Fund, Community Bank, Bay Port State Bank, CLASS, Standard Federal, Citizens Bank, as well as other FDIC insured financial institutions in the State of Michigan. 6 ayes, 0 nays, 1 absent.

5. 2003 Debt Retirement: A motion was made by Member Yeager, supported by Member Grates to designate Independent Bank, Michigan Thumb National Ban, , US Bank and JP Morgan Chase Bank as depositories for the 2003 debt retirement funds in certificates of deposit, or passbook savings. 6 ayes, 0 nays, 1 absent.

6. General Fund Signatures (all board members and Superintendent): A motion was made by Member Yeager, supported by Member Grates, to authorize all board members and Superintendent to sign for Independent Bank Accounts: Liquid Asset Account - #0007506578, General Fund Account - #0222400097, and Debt Retirement Account - #0007506756, with a minimum of two signatures on each check. 6 ayes, 0 nays, 1 absent.

7. Other Checking Accounts: (All board members and the superintendent) Member Yeager made a motion, supported by Member Grates to authorize all board members and Superintendent to sign payroll checks, student activity checks, cafeteria checks, trust and agency checks, federal fund checks and state fund checks. 6 ayes, 0 nays, 1 absent.

8a. Signatures of Purchase Orders, Investments and Safe Deposit Box (Superintendent, President or Treasurer.) A motion was made by Member Yeager, supported by Member Grates, to authorize the Superintendent, President or Treasurer to sign purchase orders, invest district funds, transfer funds as guided by the directives to the ETO and obtain entrance into the safe deposit box. 6 ayes, 0 nays, 1 absent.

8b. Member Yeager made a motion, supported by Member Grates, to authorize Superintendent, financial assistant or administrative assistant to invest school trust and agency funds. 6 ayes, 0 nays, 1 absent.

9. ATTORNEY: Member Grates made a motion, supported by Member Zagorski, to hire Collins and Blaha; Allsopp, Kolka & Wackerly; Clark Hill, Thrun Law Firm, Jay Brown as school attorneys for the 2020-2021 school year. . 6 ayes, 0 nays, 1 absent.

10. BOARD COMMITTEE MEMBERSHIP: Serving on Board Committees is voluntary, but an important board member service. Attached is an overview of committees and their tasks.

Member Yeager made a motion, supported by Member Grubba, to adjourn the re-organizational meeting at 6:03 p.m. 6 ayes, 0 nays, 1 absent.

Board Committees
Proposed Tasks for the
2020-2021 School Year

1. *Personnel Committee*

- a. Task 2020-2021: Superintendent Evaluation
- b. Task 2020-2021: Principal Mid Term Evaluation
- c. Task 2020-2021: Staff Reduction

Members: Bruce Grubba, Michael Siegfried, Peggy Walz

2. *Facility's Committee*

- a. With Finance Committee determine facility's needs.

Members: Travis Zagorski, Doug Grates, Michael Siegfried

3. *Sports Committee*

- a. Task Ongoing: Interview prospective coaches and make recommendations for hire by Thumb Educational Services to the Superintendent
- b. Task Ongoing: Assure that coach evaluations are performed by TES
- c. Task Ongoing: Assure board expectations for the sports program are being met

Members: Travis Zagorski, Ken Ewald, Current AD, Michael Siegfried

4. *Curriculum and Instruction Committee*

- a. Task 2020-2021: Long range plan development for improving high school curriculum, including student plan to meet High School graduation requirements
- b. Task 2020-2021: K-3 Literacy Program
- c. Task 2020-2021: Long-range plan development for improving high school curriculum, including student plan to meet High School graduation requirements. In addition, looking at a new high school master schedule.

Members: Peggy Walz, Heidi Yeager, Dawn Talaski

5. *Finance Committee*

- a. Task 2020-2021: Oversight for the adequacy of budget for the 2020-2021 school year
- b. Task 2020-2021: Develop a plan to pay for technology upgrades, i.e. computers, tablets.

Members: Bruce Grubba, Doug Grates, Michael Siegfried