

CASEVILLE PUBLIC SCHOOL MINUTES
January 11, 2017, 5:00 p.m. School Library
Annual Reorganizational Meeting

1. Superintendent Ewald called the meeting to order.

Pledge of Allegiance

Oath of Office – Doug Grates, Travis Zagorski

A. **Nomination for President** Grubba nominates Michael Siegfried for the office of President. A motion was made by Member Grubba, supported by Member Kessler, to close nominations and Michael Siegfried be named as President of the Caseville Board of the 2017-2018 school year. Ayes 6, nays 0, absent 1.

The meeting was turned over to the new President.

B. **Nominations for Vice President** Member Kessler nominates Bruce Grubba for the office of Vice President. A motion was made by Member Kessler, supported by Member Siegfried, to close nominations and Bruce Grubba be named as Vice President of the Caseville Board for the 2017-2018 school year. Ayes 6, nays 0, absent 1.

C. **Nominations for Secretary** Member Grubba nominates Peggy Walz for the office of Secretary. A motion was made by Member Grubba, supported by Member Kessler, to close nominations and Peggy Walz be named as Secretary of the Caseville Board for the 2017-2018 school year. Ayes 6, nays 0, absent 1.

D. **Nominations for Treasurer** Member Grubba nominates Doug Grates for the office of Treasurer. A motion was made by Member Grubba, supported by Member Kessler, to close nominations and Doug Grates be named as Treasurer of the Caseville Board for the 2017-2018 school year. Ayes 6, nays 0, absent 1.

E. **Nominations for MASB Liaison and Huron County School Board – Board of Directors** Member Walz nominates Bruce Grubba and Diana Kessler (alternate) for the position of MASB Liaison and the Huron County Board of Directors. Ayes 6, nays 0, absent 1.

F. **Nominations for Board Electronic Transfer Oversight Officer:** Member Grubba nominates Doug Grates for the position of Transfer Officer. Ayes 6, nays 0, absent 1.

G. **Nominations for Political Liaison:** Member Kessler nominates Bruce Grubba for the position of Political Liaison. Ayes 6, nays 0, absent 1.

H. **Appointment of Financial Assistant as ETO (Electronic Transfer Officer):** Member Siegfried nominates Vince Laney for the position of Transfer Officer. Ayes 6, nays 0, absent 1.

I. **Appointment to HISD Parent Advisory Committee:** Member Walz made a motion, supported by Member Grubba, naming Diana Kessler to the HISD Parent Advisory Committee. Motion carried, Ayes 6, nays 0, absent 1.

4. Meetings: Member Kessler made a motion, supported by Member Grubba, to hold the meetings on the second Wednesday of each month (DAY/DATE) at 5:30pm (TIME) in the School Library (PLACE). Ayes 6, nays 0, absent 1.

5. Depositories: (Independent Bank – East Michigan and/or Thumb National Bank.) A motion was made by Member Walz, supported by Member Grubba, to designate (NAME OF BANKS) Thumb National Bank and Independent Bank as depository for all monies in the general fund, payroll fund, student activity fund, cafeteria fund, trust and agency funds, federal funds, and state fund. Ayes 6, nays 0, absent 1.

6. Investment: Member Grubba made a motion, supported by Member Kessler, to permit the investment of district funds in the Independent Bank – East Michigan, Signature Bank, Chemical Bank, Team One, Thumb National Bank, Cadre Securities, Michigan School District Liquid Asset Fund, Community Bank, Bay Port State Bank, CLASS, Standard Federal, Citizens Bank, as well as other FDIC insured financial institutions in the State of Michigan. Ayes 6, nays 0, absent 1.

7. 2003 Debt Retirement: A motion was made by Member Grubba, supported by Member Zagorski to designate Independent Bank, Michigan Thumb National Ban, , US Bank and JP Morgan Chase Bank as depositories for the 2003 debt retirement funds in certificates of deposit, or passbook savings. Ayes 6, nays 0, absent 1.

8. General Fund Signatures (all board members and Superintendent): A motion was made by Member Grubba, supported by Member Walz, to authorize all Board Members/Superintendent to sign for Independent Bank Accounts: Liquid Asset Account - #0007506578, General Fund Account - #0222400097, and Debt Retirement Account - #0007506756, with a minimum of two signatures on each check. Ayes 6, nays 0, absent 1.

9. Other Checking Accounts: (All board members and the superintendent) Member Kessler made a motion, supported by Member Grubba to authorize all Board Members/Superintendent to sign payroll checks, student activity checks, cafeteria checks, trust and agency checks, federal fund checks and state fund checks. Ayes 6, nays 0, absent 1.

10a. Signatures of Purchase Orders, Investments and Safe Deposit Box (Superintendent, President or Treasurer.) A motion was made by Member Grubba, supported by Member Walz, to authorize all Board Members/Superintendent to sign purchase orders, invest district funds, transfer funds as guided by the directives to the ETO and obtain entrance into the safe deposit box. Ayes 6, nays 0, absent 1.

10b. Member Kessler made a motion, supported by Member Walz, to authorize (Superintendent, financial assistant or administrative assistant) to invest school trust and agency funds. Ayes 6, nays 0, absent 1.

11. ATTORNEY: Member Grubba made a motion, supported by Member Walz, to hire Collins and Blaha; Allsopp, Kolka & Wackerly; Clark Hill, Thrun Law Firm, Jay Brown as school attorneys for the 2017-2018 school year. Ayes 6, nays 0, absent 1.

12. BOARD COMMITTEE MEMBERSHIP: Serving on Board Committees is voluntary, but an important board member service. Attached is an overview of committees and their tasks.

Member Siegfried made a motion, supported by Member Grubba, to adjourn the re-organizational meeting at 5:29 p.m. Ayes 6, nays 0, absent 1.

Board Committees
Proposed Tasks for the
2017-2018 School Year

1. *Personnel Committee*

- a. Task 2017-2018: CEA Contract Negotiation
- b. Task 2017-2018:
- c. Task 2017-2018:

Members: Bruce Grubba, Michael Siegfried, Peggy Walz

2. *Facility's Committee*

- a. With Finance Committee determine facility's needs.

Members: Travis Zagorski, Doug Grates, Michael Siegfried

3. *Sports Committee*

- a. Task Ongoing: Interview prospective coaches and make recommendations for hire by Thumb Educational Services to the Superintendent
- b. Task Ongoing: Assure that coach evaluations are performed by TES
- c. Task Ongoing: Assure board expectations for the sports program are being met

Members: Travis Zagorski, Ken Ewald, Brett Vaughn, Michael Siegfried

4. *Curriculum and Instruction Committee*

- a. Task 2017-2018: Long range plan development for improving high school curriculum, including student plan to meet High School graduation requirements
- b. Task 2017-2018:
- c. Task 2017-2018:

Members: Peggy Walz, Diana Kessler, Michael Siegfried

5. *Finance Committee*

- a. Task 2017-2018: Oversight for the adequacy of budget for the 2017-18 school year
- b. Task 2017-2018:
- c. Task 2017-2018:
- d. Task 2017-2018:

Members: Bruce Grubba, Doug Grates, Michael Siegfried