

**CASEVILLE PUBLIC SCHOOL MINUTES
January 9, 2019, 5:50 p.m. School Library
Annual Reorganizational Meeting**

Superintendent Ewald called the meeting to order.

Pledge of Allegiance

Grubba nominates Michael Siegfried for the office of President. A motion was made by Member Grubba, supported by Member Yeager, to close nominations and Michael Siegfried be named as President of the Caseville Board of the 2019-2020 school year. Ayes 6, nays 0, absent 1.

The meeting was turned over to the new President.

Bruce Grubba named as Vice President of the Caseville Board for the 2019-2020 school year.

Peggy Walz named as Secretary of the Caseville Board for the 2019-2020 school year.

Doug Grates named as Treasurer of the Caseville Board for the 2019-2020 school year.

Bruce Grubba and Heidi Yeager (alternate) for the position of MASB Liaison and the Huron County.

Doug Grates for the position of Transfer Officer.

Bruce Grubba for the position of Political Liaison.

Vince Laney for the position of Transfer Officer.

Heidi Yeager to the HISD Parent Advisory Committee.

Monthly meetings on the second Wednesday of each month (DAY/DATE) at 5:30pm (TIME) in the School Library (PLACE).

Thumb National Bank and Independent Bank as depository for all monies in the general fund, payroll fund, student activity fund, cafeteria fund, trust and agency funds, federal funds, and state fund.

Investment of district funds in the Independent Bank – East Michigan, Signature Bank, Chemical Bank, Team One, Thumb National Bank, Cadre Securities, Michigan School District Liquid Asset Fund, Community Bank, Bay Port State Bank, CLASS, Standard Federal, Citizens Bank, as well as other FDIC insured financial institutions in the State of Michigan.

Independent Bank, Michigan Thumb National Ban, , US Bank and JP Morgan Chase Bank as depositories for the 2003 debt retirement funds in certificates of deposit, or passbook savings.

All Board Members/Superintendent to sign for Independent Bank Accounts: Liquid Asset Account - #0007506578, General Fund Account - #0222400097, and Debt Retirement Account - #0007506756, with a minimum of two signatures on each check.

All Board Members/Superintendent to sign payroll checks, student activity checks, cafeteria checks, trust and agency checks, federal fund checks and state fund checks.

All Board Members/Superintendent to sign purchase orders, invest district funds, transfer funds as guided by the directives to the ETO and obtain entrance into the safe deposit box.

Superintendent, financial assistant or administrative assistant may invest school trust and agency funds.

Hiring of Collins and Blaha; Allsopp, Kolka & Wackerly; Clark Hill, Thrun Law Firm, Jay Brown as school attorneys for the 2019-2020 school year.

Serving on Board Committees is voluntary, but an important board member service. Attached is an overview of committees and their tasks.

Member Siegfried made a motion, supported by Member Grubba, to adjourn the re-organizational meeting at 6:04 p.m. Ayes 6, nays 0, absent 1

Board Committees
Proposed Tasks for the
2019-2020 School Year

1. *Personnel Committee*

- a. Task 2019-2020: Superintendent Evaluation
- b. Task 2019-2020: Principal Mid Term Evaluation
- c. Task 2019-2020: Staff Reduction

Members: Bruce Grubba, Michael Siegfried, Peggy Walz

2. *Facility's Committee*

- a. With Finance Committee determine facility's needs. 2019-2020 Building Bond Project.

Members: Travis Zagorski, Doug Grates, Michael Siegfried

3. *Sports Committee*

- a. Task Ongoing: Interview prospective coaches and make recommendations for hire by Thumb Educational Services to the Superintendent
- b. Task Ongoing: Assure that coach evaluations are performed by TES
- c. Task Ongoing: Assure board expectations for the sports program are being met

Members: Travis Zagorski, Ken Ewald, Current AD, Michael Siegfried

4. *Curriculum and Instruction Committee*

- a. Task 2019-2020: Long range plan development for improving high school curriculum, including student plan to meet High School graduation requirements
- b. Task 2019-2020: K-3 Literacy Program
- c. Task 2019-2020: Long range plan development for improving high school curriculum, including student plan to meet High School graduation requirements. In addition, looking at a new high school master schedule.

Members: Peggy Walz, Heidi Yeager, Michael Siegfried

5. *Finance Committee*

- a. Task 2019-2020: Oversight for the adequacy of budget for the 2019-2020 school year.
- b. Task 2019-2020: Develop a plan to pay for technology upgrades, i.e. computers, tablets.

Members: Bruce Grubba, Doug Grates, Michael Siegfried