

CASEVILLE PUBLIC SCHOOL MINUTES
Wednesday, January 11th, 2023 5:30 PM
Regular and Reorganizational meeting
School Library

1. Superintendent Ewald called the meeting to order at 5:30.
2. Pledge of Allegiance
3. Roll Call: Members Present: TZ, HY, DT, GM, CL, DH, CD all present
Members Absent: None
4. Nov 8th elected members were administered oath of office of Friday, Jan 6th, 2023 (Heidi Yeager, Celeste Diehl, Carrie Lapka, Deborah Hopkins).
5. Board recognized Mike Siegfried for his 23 years of service.
6. Mr. Ewald recognized School Board Appreciation Month.
7. Due to Vince Laney's pending retirement, HISD superintendent, Nancy Lubeski, and director of business, Candice Halifax, presented to the board their outline for providing business services.
8. Chip Hendrix presented to the board a tentative construction plan expectation and tentative time table for the bidding process.
9. Superintendent Ewald excused presenters and the board entered into its Reorganizational portion of the meeting.
10. Reorganization: Officers

1. Superintendent Ewald opened the floor for nomination for president.

- A. **Nomination for President** Member Yeager nominates Member Miller for the office of President. A motion was made by Member Yeager, supported by Member Talaski, to close nominations and Member Miller be named as President of the Caseville Board of the **2023-2024** school year. Ayes 7, nays 0, absent 0.

The meeting was turned over to the new President, Gary Miller.

- B. **Nominations for Vice President** Member Talaski nominates Member Yeager for the office of Vice President. A motion was made by Member Talaski, supported by Member Miller, to close nominations and Member Yeager be named as Vice President of the Caseville Board for the **2023-2024** school year. Ayes 7, nays 0, absent 0
- C. **Nominations for Secretary** Member Lapka nominates Member Diehl for the office of Secretary. A motion was made by Member Lapka, supported by Member Yeager, to close nominations and Member Diehl be named as Secretary of the Caseville Board for the **2023-2024** school year. Ayes 7, nays 0, absent 0
- D. **Nominations for Treasurer** Member Yeager nominates Member Lapka for the office of Treasurer. A motion was made by Member Yeager, supported by Member Miller, to close nominations and Member Lapka be named as Treasurer of the Caseville Board for the **2023-2024** school year. Ayes 7, nays 0, absent 0.

- E. Nominations for MASB Liaison and Huron County School Board – Board of Directors** Talaski nominates Miller and Yeager (alternate) for the position of MASB Liaison and the Huron County Board of Directors. Motion was seconded by Member Zagorski. Ayes 7, nays 0, absent 0
- F. Nominations for Board Electronic Transfer Oversight Officer:** Yeager nominates Miller for the position of Transfer Officer. Motion was seconded by member Zagorski. Ayes 7, nays 0, absent 0
- G. Nominations for Political Liaison:** Talaski nominates Yeager for the position of Political Liaison. Motion was seconded by Member Diehl. Ayes 7, nays 0, absent 0
- H. Appointment of Financial Assistant as ETO (Electronic Transfer Officer):** Talaski nominates Yeager for the position of Transfer Officer. Motion is seconded by Miller. Ayes 7, nays 0, absent 0
- I. Appointment to HISD Parent Advisory Committee:** Member Talaski made a motion, supported by Member Yeager, naming Miller to the HISD Parent Advisory Committee. Motion carried, 7 ayes, 0 nays, 0 absent.
- J. Meetings:** Member Yeager made a motion, supported by Member Lapka, to hold the meetings on the second Wednesday of the month at 6:00PM in the Caseville Public School Library. Ayes 7, nays 0, absent 0.
- K. Depositories:** A motion was made by Member Lapka, supported by Member Talaski, to designate Independent Bank and Thumb National Bank as depository for all monies in the general fund, payroll fund, student activity fund, cafeteria fund, trust and agency funds, federal funds, and state fund. Ayes 7, nays 0, absent 0.
- L. Investment:** Member Talaski made a motion, supported by Member Zagorski, to permit the investment of district funds in the Independent Bank, Signature Bank, Chemical Bank, Team One Credit Union, Thumb Bank, Cadre Securities, Michigan School District Liquid Asset Fund, Community Bank, Bay Port State Bank, CLASS, Huntington Bank, as well as other FDIC insured financial institutions in the State of Michigan. Ayes 7, nays 0, absent 0.
- M. 2022 Debt Retirement:** A motion was made by Member Talaski, supported by Member Diehl to designate Independent Bank, Michigan Thumb Bank, US Bank and JP Morgan Chase Bank as depositories for the 2022 debt retirement funds in certificates of deposit, or passbook savings. Ayes 7, nays 0, absent 0.
- N. General Fund Signatures:** A motion was made by Member Talaski, supported by Member Zagorski, to authorize all board members and Superintendent to sign for Independent Bank Accounts: Liquid Asset Account - #0007506578, General Fund Account - #0222400097, and Debt Retirement Account - #0007506756, with a minimum of two signatures on each check. Ayes 7, nays 0, absent 0.
- O. Other Checking Accounts:** Member Talaski made a motion, supported by Member Lapka, to authorize all board members and the superintendent to sign payroll checks, student activity checks, cafeteria checks, trust and agency checks, federal fund checks and state fund checks.
- P. Signatures of Purchase Orders, Investments and Safe Deposit Box:** A motion was made by Member Yeager, supported by Member Talaski, to authorize Superintendent, President or Treasurer to sign purchase orders, invest district funds, transfer funds as guided by the directives to the ETO and obtain entrance into the safe deposit box. Ayes 7, nays 0, absent 0.
- Q. ATTORNEY:** Member Talaski made a motion, supported by Member Lapka, to hire Collins and Blaha; Allsopp, Kolka & Wackerly; Clark Hill, Thrun Law Firm, Jay Brown as school attorneys for the 2023-2024 school year. Ayes 7, nays 0, absent 0.

R. BOARD COMMITTEE MEMBERSHIP: Serving on Board Committees is voluntary, but an important board member service. Attached is an overview of committees and their tasks.

1. *Personnel Committee*
 - a. Master Agreement Oversight
 - b. Superintendent Evaluation

Members: Yeager, Hopkins, Diehl
2. *Facility's Committee*
 - a. With Finance Committee determine facility's needs and construction oversight

Members: Zagorski, Miller, Talaski
3. *Sports Committee*
 - a. Assure board expectations for the sports program are being met

Members: Zagorski, Lapka, Hopkins
4. *Curriculum and Instruction Committee*
 - a. Long range plan development for improving K-12 curriculum

Members: Yeager, Talaski, Diehl
5. *Finance Committee*
 - a. Oversight for the adequacy of yearly budget and oversight of the yearly audit

Members: Miller, Yeager, Lapka

Member Talaski made a motion, supported by Member Lapka, to accept the Board Committees memberships. Ayes 7, nays 0, absent 0.

11. **Presentation of December 6th Regular Minutes.** Member Talaski made a motion, supported by Member Zagorski, to accept the December 6th Regular Meeting Minutes as presented. Motion carried: Ayes 7, nays 0, absent 0.
12. **Presentation of disbursements for the month of December.** Member Talaski made a motion, supported by Member Lapka, to accept the General Fund and Food Service, Debt Retirement, Capital Project, and Trust and Agency Disbursements totaling \$280,339.74 which includes all November payrolls. Motion carried: Ayes 7, nays 0, absent 0.
13. Recognition of guests and correspondence: Bruce Grubba, Mike Siegfried, Ona Warchuck, Sam Rogers, Mr. and Mrs. Nowak, Mr. and Mrs. Brown, Kevin Parker, Nancy Lubeski, Candace Halifax
14. Administrative Reports – Mr. Ewald gave MEGA conference update

OLD BUSINESS: Working on a date for Wellness breakfast, Mr. Siegfried will help

NEW BUSINESS:

A. Resolution to pay bond projects

Motion: Member Talaski moves and Member Zagorski seconds to approve the resolution to pay bond projects from the general fund then reimburse the general fund with the bond proceeds once the bonds are issued. Motion carried Ayes 7, nays 0, absent 0

B. HISD Business Services

Motion: Member Lapka moves and Member Hopkins seconds to hire the HISD to perform Caseville Public School business services. Motion carried: Ayes 7, nays 0, absent 0

17. ADJOURNMENT

Member Talaski moved and Member Lapka seconded to adjourn the meeting at 6:45 pm. Motion carried: Ayes 7, nays 0, absent 0