

CASEVILLE PUBLIC SCHOOL MINUTES
January 17th, 2024 School Library
6:00 PM
Annual Reorganizational Meeting

1. Superintendent Ewald called the meeting to order.

Pledge of Allegiance

Roll Call: Members Present: GM, HY, TZ, CL, CD, DH
 Members Absent: DL

Mr. Ewald Recognizes School Board Appreciation Month.

- A. **Nomination for President** Member Yeager nominates Member Miller for the office of President. A motion was made by Member Yeager, supported by Member Lapka, to close nominations and Member Miller be named as President of the Caseville Board of the **2024-2025** school year. Ayes 6, nays 0, absent 1.

The meeting was turned over to the new President.

- B. **Nominations for Vice President** Member Lapka nominates Member Yeager for the office of Vice President. A motion was made by Member Lapka, supported by Member Zagorski, to close nominations and Member Yeager be named as Vice President of the Caseville Board for the **2024-2025** school year. Ayes 6 , nays 0, absent 1.
- C. **Nominations for Secretary** Member Yeager nominates Member Diehl for the office of Secretary. A motion was made by Member Yeager, supported by Member Zagorski, to close nominations and Member Diehl be named as Secretary of the Caseville Board for the **2024-2025** school year. Ayes 6, nays 0, absent 1.
- D. **Nominations for Treasurer** Member Diehl nominates Member Lapka for the office of Treasurer. A motion was made by Member Diehl, supported by Member Yeager, to close nominations and Member Lapka be named as Treasurer of the Caseville Board for the **2024-2025** school year. Ayes 6 , nays 0, absent 1.
- E. **Nominations for MASB Liaison and Huron County School Board – Board of Directors** Members Miller and Yeager nominate Miller and Yeager (alternate) for the position of MASB Liaison and the Huron County Board of Directors. Ayes 6 , nays 0, absent 1.
- F. **Nominations for Political Liaison:** Member Miller nominates Member Yeager for the position of Political Liaison. Ayes 6, nays 0, absent 1.
- G. **Appointment of Member Miller to HISD Parent Advisory Committee:** Member Miller made a motion, supported by Member Yeager, naming Member Miller to the HISD Parent Advisory Committee. Ayes 6 , nays 0, absent 1.
- H. Caseville Public School Electronic Transfer Officer is Stacey Viers.
- I. Caseville Public School Financial Assistant to ETO is Superintendent Ken Ewald and elected board treasurer.

1. Meetings: Member Miller made a motion, supported by Member Lapka, to hold the meetings on the 2nd Wednesday of the Month at 6:00PM in the Caseville School Library. Ayes 6 , nays 0, absent 1.

2. Depositories: A motion was made by Member Yeager, supported by Member Lapka, to designate Independent Bank and/or Thumb Bank & Trust as depository for all monies in the general fund, payroll fund, student activity fund, cafeteria fund, trust and agency funds, federal funds, and state fund. Ayes 6 , nays 0, absent 1.

3. Investment: Member Lapka made a motion, supported by Member Hopkins, to permit the investment of district funds in the Independent Bank, U.S. Bank, Team One, Thumb Bank & Trust, Michigan School District Liquid Asset Fund, Bay Port State Bank as well as other FDIC insured financial institutions in the State of Michigan. Ayes 6 , nays 0, absent 1.

4. 2023 Debt Retirement: A motion was made by Member Lapka, supported by Member Diehl to designate Independent Bank, Thumb Bank, US Bank and JP Morgan Chase Bank as depositories for the 2023 debt retirement funds in certificates of deposit, or passbook savings. Ayes 6 , nays 0, absent 1.

5. General Fund Signatures: A motion was made by Member Lapka, supported by Member Yeager, to authorize all board members and Superintendent to sign for Independent Bank Accounts: Liquid Asset Account - #0007506578, General Fund Account - #0222400097, and Debt Retirement Account - #0007506756, with a minimum of two signatures on each check. Ayes 6 , nays 0, absent 1.

6. Other Checking Accounts: Member Deihl made a motion, supported by Member Yeager, to authorize all board members and the superintendent to sign payroll checks, student activity checks, cafeteria checks, trust and agency checks, federal fund checks and state fund checks.

7a. Signatures of Purchase Orders and Investments A motion was made by Member Yeager, supported by Member Zagorski, to authorize Superintendent, President or Treasurer to sign purchase orders, invest district funds, transfer funds as guided by the directives from the ETO. Ayes 6 , nays 0, absent 1.

7b. Member Hopkins made a motion, supported by Member Yeager, to authorize Superintendent, financial assistant or administrative assistant to invest school trust and agency funds. Ayes 6 , nays 0, absent 1.

8. ATTORNEY: Member Lapka made a motion, supported by Member Zagorski, to hire Collins and Blaha; Clark Hill, Thrun Law Firm, Jay Brown as school attorneys for the 2024-2025 school year. Ayes 6 , nays 0, absent 1.

9. BOARD COMMITTEE MEMBERSHIP: Serving on Board Committees is voluntary, but an important board member service. Attached is an overview of committees and their tasks.

Member Hopkins made a motion, supported by Member Lapka, to adjourn the re-organizational meeting at 6:19 p.m. Ayes 6 , nays 0, absent 1.

Board Committees
Proposed Tasks for the
2024-2025 School Year

1. *Personnel Committee*
 - a. Master Agreement Oversight

Members: Miller, Yeager, Diehl
2. *Facility's Committee*
 - a. With Finance Committee determine facility's needs and construction oversight

Members: Zagorski, Lapka, Diehl
3. *Sports Committee*
 - a. Assure board expectations for the sports program are being met

Members: Zagorski, Lapka, Hopkins
4. *Curriculum and Instruction Committee*
 - a. Long range plan development for improving K-12 curriculum

Members: Diehl, Talaski, Yeager
5. *Finance Committee*
 - a. Oversight for the adequacy of yearly budget and oversight of the yearly audit

Members: Yeager, Lapka, Hopkins