

**CASEVILLE PUBLIC SCHOOL MINUTES
January 13, 2021 School Auditorium
Annual Reorganizational Meeting**

Superintendent Ewald called the meeting to order.

Pledge of Allegiance

Member Grubba moved and Member Talaski seconded to move the agenda item regarding the Audit Report from the Regular January Board Meeting to the beginning of the January Reorganizational meeting. Motion carried 7 ayes, 0 nays, 0 absent. Quast, Janke and Company then presented their audit report and findings to the Board and left the meeting.

Nomination for President Member Grubba nominates Member Siegfried for the office of President. A motion was made by Member Grubba, supported by Member Miller, to close nominations and Member Siegfried be named as President of the Caseville Board of the 2021-2022 school year. Ayes 7, nays 0, absent 0.

The meeting was turned over to the new President.

Nominations for Vice Member Siegfried nominates Member Grubba for the office of Vice President and Member Miller nominated Member Yeager for the office of Vice President. A motion was made by Member Miller, supported by Member Talaski to close nominations. Member Siegfried called for roll call vote:

Votes for Member Grubba: PW, MS, BG

Votes for Member Yeager: TZ, DT, GM, HY

Member Yeager named as Vice President of the Caseville Board for the 2021-2022 school year.

Nominations for Secretary Member Siegfried nominates Member Walz for the office of Secretary. A motion was made by Member Miller, supported by Member Yeager, to close nominations and Member Walz be named as Secretary of the Caseville Board for the 2021-2022 school year. Ayes 7, nays 0, absent 0.

Nominations for Treasurer Member Yeager nominates Member Miller for the office of Treasurer. A motion was made by Member Siegfried, supported by Member Grubba, to close nominations and Member Miller be named as Treasurer of the Caseville Board for the 2021-2022 school year. Ayes 7, nays 0, absent 0.

Nominations for MASB Liaison and Huron County School Board – Board of Directors Member Siegfried nominates Members Grubba and Miller (alternate) for the position of MASB Liaison and the Huron County Board of Directors. Ayes 7, nays 0, absent 0.

Appointment of Financial Assistant as ETO (Electronic Transfer Officer) Member Grubba nominates Member Miller for the position of Transfer Officer. Ayes 7, nays 0, absent 0.

Nominations for Political Liaison: Member Siegfried nominates Member Grubba for the position of Political Liaison. Ayes 7, nays 0, absent 0.

Appointment of Financial Assistant as ETO (Electronic Transfer Officer): Member Grubba nominates Mr. Vince Laney and Member Gary Miller for the position of Transfer Officer. Ayes 7, nays 0, absent 0.

Appointment of Member Yeager to HISD Parent Advisory Member Siegfried made a motion, supported by Member Zagorski naming Member Yeager to the HISD Parent Advisory Committee. Ayes 7, nays 0, absent 0.

Meetings: Member Siegfried made a motion, supported by Member Grubba, to hold the meetings on the 2nd Wednesday of the month at 5:30pm in the school library. Ayes 7, nays 0, absent 0.

Depositories: A motion was made by Member Yeager, supported by Member Talaski to designate Independent Bank – East Michigan and/or Thumb National Bank as depository for all monies in the general fund, payroll fund, student activity fund, cafeteria fund, trust and agency funds, federal funds, and state fund. Ayes 7, nays 0, absent 0.

Investment: Member Walz made a motion, supported by Member Talaski, to permit the investment of district funds in the Independent Bank – East Michigan, Signature Bank, Chemical Bank, Team One, Thumb National Bank, Cadre Securities, Michigan School District Liquid Asset Fund, Community Bank, Bay Port State Bank, CLASS, Standard Federal, Citizens Bank, as well as other FDIC insured financial institutions in the State of Michigan. Ayes 7, nays 0, absent 0.

2003 Debt Retirement: A motion was made by Member Miller, supported by Member Talaski to designate Independent Bank, Michigan Thumb National Bank, US Bank and JP Morgan Chase Bank as depositories for the 2003 debt retirement funds in certificates of deposit, or passbook savings. Ayes 7, nays 0, absent 0.

General Fund Signatures (all board members and Superintendent): A motion was made by Member Miller, supported by Member Yeager, to authorize all Board Members to sign for Independent Bank Accounts: Liquid Asset Account - #0007506578, General Fund Account - #0222400097, and Debt Retirement Account - #0007506756, with a minimum of two signatures on each check. Ayes 7, nays 0, absent 0.

Other Checking Accounts: (All board members and the superintendent) Member Miller made a motion, supported by Member Zagorski, to authorize Superintendent Ewald to sign payroll checks, student activity checks, cafeteria checks, trust and agency checks, federal fund checks and state fund checks.

Signatures of Purchase Orders, Investments and Safe Deposit Box (Superintendent, President or Treasurer.) A motion was made by Member Miller, supported by Member Talaski, to authorize Superintendent Ewald to sign purchase orders, invest district funds, transfer funds as guided by the directives to the ETO and obtain entrance into the safe deposit box. Ayes 7, nays 0, absent 0.

Member Miller made a motion, supported by Member Zagorski, to authorize Superintendent, financial assistant or administrative assistant to invest school trust and agency funds. Ayes 7, nays 0, absent 0.

ATTORNEY: Member Miller made a motion, supported by Member Zagorski to hire Collins and Blaha; Allsopp, Kolka & Wackerly; Clark Hill, Thrun Law Firm, Jay Brown as school attorneys for the 2021-2022 school year. Ayes 7, nays 0, absent 0.

BOARD COMMITTEE MEMBERSHIP: Serving on Board Committees is voluntary, but an important board member service. Attached is an overview of committees and their tasks.

Member Miller made a motion, supported by Member Talaski, to adjourn the re-organizational meeting at 6:05 p.m. Ayes 7, nays 0, absent 0.

Board Committees
Proposed Tasks for the
2021-2022 School Year

1. *Personnel Committee*

- a. Task 2021-2022: Superintendent Evaluation
- b. Task 2021-2022: Principal Mid Term Evaluation
- c. Task 2021-2022: Staff Reduction

Members: Siegfried, Walz, Yeager

2. *Facility's Committee*

- a. With Finance Committee determine facility's needs.

Members: Zagorski, Miller, Siegfried

3. *Sports Committee*

- a. Task Ongoing: Interview prospective coaches and make recommendations for hire by Thumb Educational Services to the Superintendent
- b. Task Ongoing: Assure that coach evaluations are performed by TES
- c. Task Ongoing: Assure board expectations for the sports program are being met

Members: Zagorksi, AD, Siegfried

4. *Curriculum and Instruction Committee*

- a. Task 2021-2022: Long range plan development for improving high school curriculum, including student plan to meet High School graduation requirements
- b. Task 2021-2022: K-3 Literacy Program
- c. Task 2021-2022: Long-range plan development for improving high school curriculum, including student plan to meet High School graduation requirements. In addition, looking at a new high school master schedule.

Members: Talaski, Yeager, Walz

5. *Finance Committee*

- a. Task 2021-2022: Oversight for the adequacy of budget for the 2021-2022 school year
- b. Task 2021-2022: Develop a plan to pay for technology upgrades, i.e. computers, tablets.

Members: Miller, Yeager, Siegfried