

CASEVILLE PUBLIC SCHOOL AGENDA  
Wednesday, January 12, 2022, 5:30 p.m.  
Annual Reorganizational Meeting

1. Superintendent Ewald called the meeting to order.

*Pledge of Allegiance*

**Roll Call Members Present:** TZ, GM, DT, MS, PW, HY  
**Members Absent:** MN

- A. **Nomination for President** Member Talaski nominates Member Mike Siegfried for the office of President. This nomination was seconded by Member Yeager. A motion was made to close nominations and Member Siegfried be named as President of the Caseville Board of the 2022-2023 school year. Motion carried: 6 ayes, 0 nays, 1 absent  
*The meeting was turned over to the new President, Mike Siegfried.*
- B. **Nominations for Vice President** Member Miller nominates Member Heidi Yeager for the office of Vice President. This nomination was seconded by Member Talaski. A motion was made to close nominations and member Yeager be named Vice President of the Caseville Board for the 2022-2023 school year. Motion carried: 6 ayes, 0 nays, 1 absent.
- C. **Nominations for Secretary** Member Talaski nominates Member Michelle Norkiewicz for the office of Secretary. This nomination was seconded by Member Siegfried. A motion was made to close nominations and Member Norkiewicz be named Secretary of the Caseville Board for the 2022-2023 school year. Motion carried: 6 ayes, 0 nays, 1 absent.
- D. **Nominations for Treasurer** Member Yeager nominates Member Miller for the office of Treasurer. This nomination was seconded by Member Talaski. A motion was made to close nominations and Member Miller be named Treasurer of the Caseville Board for the 2022-2023 school year. Motion carried: 6 ayes, 0 nays, 1 absent.

***Member Siegfried presents a motion to accept E, F, G, H, I, as well as numbers 2, 3, 4, 5, 6, 7, 8a, 8b, 9, 10, and board committees to remain the same. Member Yeager seconds this motion. 6 ayes, 0 nays, 1 absent***

- E. **Nominations for MASB Liaison and Huron County School Board – Board of Directors (Changes were made at the February 9<sup>th</sup>, 2022 Board Meeting)** Member Siegfried nominates Member Miller and Member Yeager (alternate) for the position of MASB Liaison and Huron County School Board of Directors. This nomination was seconded by Member Zagorski, Motion carried: 6 Ayes, 0 Nays, 1 Absent
- F. **Nominations for Board Electronic Transfer Oversight Officer** Member Zagorski nominates Member Siegfried for the position of Transfer Officer. Motion carried: 6 Ayes, 0 Nays, 1 Absent
- G. **Nominations for Political Liaison (Changes were made at the February 9<sup>th</sup>, 2022 Board Meeting)** Member Yeager nominates Member Siegfried for the position of Political Liaison. This nomination was seconded by Member Talaski. Motion carried: 6 Ayes, 0 Nays, 1 Absent
- H. **Appointment of Financial Assistant as ETO (Electronic Transfer Officer)** Member Zagorski nominates Member Yeager for the position of Financial Assistant as ETO. Motion carried: 6 Ayes, 0 Nays, 1 Absent
- I. **Appointment to HISD Parent Advisory Committee** Member Zagorski made a motion naming Member Siegfried to the HISD Parent Advisory Committee. Motion carried: 6 Ayes, 0 Nays, 1 Absent

2. **Meetings** Member Siegfried made a motion, supported by Member Zagorski to hold meetings on the second Wednesday of the month at 5:30 p.m. in the school library. Motion carried: 6 Ayes, 0 Nays, 1 Absent
3. **Depositories** (Independent Bank – East Michigan and/or Thumb National Bank.) A motion was made by Member Siegfried supported by member Zagorski to designate Independent Bank – East Michigan and/or Thumb National Bank as depository for all monies in the general fund, payroll fund, student activity fund, cafeteria fund, trust and agency funds, federal funds, and state fund. Motion carried: 6 Ayes, 0 Nays, 1 Absent
4. **Investment** Member Siegfried made a motion, supported by Member Zagorski, to permit the investment of district funds in the Independent Bank – East Michigan, Signature Bank, Chemical Bank, Team One, Thumb National Bank, Cadre Securities, Michigan School District Liquid Asset Fund, Community Bank, Bay Port State Bank, CLASS, Standard Federal, Citizens Bank, as well as other FDIC insured financial institutions in the State of Michigan. Motion carried: 6 Ayes, 0 Nays, 1 Absent
5. **2003 Debt Retirement** A motion was made by Member Siegfried supported by Member Zagorski to designate Independent Bank – East Michigan, Thumb National Bank, US Bank, and JP Morgan Chase Bank as depositories for the 2003 retirement funds in certificates of deposit or passbook savings. Motion carried: 6 Ayes, 0 Nays, Absent 1
6. **General Fund Signatures** (All board members and Superintendent) A motion was made by Member Siegfried, supported by Member Zagorski, to authorize to sign for Independent Bank Accounts, Liquid Asset Account - #0007506578, General Fund Account - #0222400097, and Debt Retirement Account - #0007506756, with a minimum of two signatures on each check. Motion carried: 6 Ayes, 0 Nays, Absent 1
7. **Other Checking Accounts** (All board members and Superintendent) A motion was made by Member Siegfried, supported by Member Zagorski, to authorize Superintendent to sign payroll checks, student activity checks, cafeteria checks, trust and agency checks, federal fund checks, and state fund checks. 6 ayes, 0 nays, 1 absent
- 8a. **Signatures of Purchase Orders, Investments, and Safe Deposit Box** (Superintendent, President or Treasurer.) A motion was made by Member Siegfried, supported by member Zagorski, to authorize Superintendent, President, or Treasurer to sign purchase orders, invest district funds, transfer funds as guided by the ETO and obtain entrance into the safe deposit box. Motion carried: 6 Ayes, 0 Nays, Absent 1
- 8b. Member Siegfried made a motion, supported by Member Zagorski, to authorize Superintendent, financial assistant, or administrative assistant to invest school trust and agency funds. Motion carried: 6 Ayes, 0 Nays, Absent 1
9. **ATTORNEY** (Collins and Blaha; Alisopp, Kolka, & Wackerly; Clark Hill; Thrun Law Firm; Jay Brown.) Member Siegfried made a motion, supported by Member Zagorski, to hire Thrun Law Firm as school attorneys for the 2022-2023 school year. Motion carried: 6 Ayes, 0 Nays, 1 Absent
10. **BOARD COMMITTEE MEMBERSHIP** Serving on Board Committees is voluntary, but an important board member service. Attached is an overview of committees and their tasks.

#### **ADJOURNMENT**

Member Siegfried made a motion, supported by Member Zagorski, to adjourn the reorganizational meeting at 5:45 p.m. 6 Ayes, 0 Nays, 1 Absent

#### **Board Committees**

Proposed tasks for the 2022- 2023 school year

1. Personnel Committee
  - a. Task of 2022-2023: Superintendent Evaluation
  - b. Task of 2022-2023: Principal Mid-Term Evaluation
  - c. Task of 2022-2023: Staff Reduction

Members: Siegfried, Walz, Yeager

2. Facility's Committee

- a. With Finance Committee determine facility's needs.

Members: Zagorski, Miller, Siegfried

3. Sports Committee

- a. Task ongoing: Interview prospective coaches and make recommendations for hire by Thumb Educational Services to the Superintendent
- b. Task ongoing: Assure that coach evaluations are performed by TES
- c. Task ongoing: Assure board expectations for the sports program are being met.

Members: Zagorski, AD, Siegfried

4. Curriculum and Instruction Committee

- a. Task 2022-2023: Long-range plan development for improving high school curriculum, including student plan to meet High School graduation requirements
- b. Task 2022-2023: K-3 Literacy Program
- c. Task 2022-2023: Long-range plan development for improving high school curriculum, including student plan to meet high school graduation requirements. In addition, looking at a new high school master schedule.

Members: Talaski, Yeager, Walz

5. Finance Committee

- a. Task 2022-2023: Oversight for the adequacy of budget for the 2022-2023 school year.
- b. Task 2022-2023: Develop a plan to pay for technology upgrades, i.e. computers and tablets.

Members: Miller, Yeager, Siegfried